

# **Central Valley Fire District Position Vacancy**

## **Announcement**

**Position Title:** Part-Time EMT – Reserve EMS Transport Personnel

**Location:** Central Valley Fire District, Belgrade, MT

**Compensation:** \$20/hour

**Employment Type:** Part-Time, Non-Benefited

**Work Commitment:** Minimum of 96 hours/month, not to exceed 32 hours/week

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### **Position Overview:**

Central Valley Fire District (CVFD) is seeking qualified and motivated EMTs to join our Reserve EMS Transport Personnel Program. This part-time position supports non-emergency interfacility transports (IFTs) and selected out-of-district 911 meet-up/transports. Reserve EMTs play a critical role in expanding EMS capacity, relieving pressure on suppression crews, and enhancing service delivery to rural communities.

This position offers a flexible schedule and the opportunity to be part of an innovative and growing EMS model. It also serves as a potential pathway into full-time EMS employment within CVFD.

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### **Primary Responsibilities:**

- Provide non-emergency medical transport for patients between healthcare facilities
  - Assist in select 911 transports
  - Deliver high-quality patient care under CVFD and partner agency protocols
  - Ensure safe vehicle operation and timely documentation of patient care
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### **Minimum Qualifications:**

- Current EMT certification (State of Montana or National Registry)
- Valid CPR/BLS certification
- Valid driver's license with a clean driving record
- Successful completion of a background check
- Participation in a structured interview and a medical scenario assessment
- Completion of CVFD district orientation and policy compliance
- Strong interpersonal skills and professionalism in medical environments

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**Preferred Qualifications:**

- Prior experience in EMS transport or interfacility transfers
  - Familiarity with rural EMS operations or multi-agency coordination
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**Why Join CVFD's Reserve EMS Program?**

- Competitive hourly pay with a flexible part-time schedule
  - Serve your community while building your EMS career
  - Be part of an innovative and growing EMS division
  - Contribute to regional healthcare and emergency services
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**How to Apply:**

Interested candidates should submit a letter of interest, completed application, resume, proof of EMT certification, and CPR card to:

**Central Valley Fire District**

Attention Office Manager  
215 Wings Way  
Belgrade, MT 59714

OR

Email: [administrator@centralvalleyfire.com](mailto:administrator@centralvalleyfire.com)

Note that electronic copies must be readable and must be signed by the applicant. No electronic signatures will be accepted.

**Please submit your completed application packet by 5:00 pm, Monday, September 1<sup>st</sup>, 2025.** This position will remain open until filled.

Please direct questions to:

Deputy Chief Hurley

[jhurley@centralvalleyfire.com](mailto:jhurley@centralvalleyfire.com)