



CENTRAL VALLEY FIRE DISTRICT POSITION VACANCY ANNOUNCEMENT

Job Specification:	Fuels Crew Supervisor (Seasonal Position)
Division:	Emergency Operations – Wildland
Reports To:	Deputy Chief of Operations
Work Schedule:	Seasonal (36-week duration, no winter assignments)
Hourly Rate:	\$27.05- \$30.50 (depending on qualifications and experience)
Classification:	Time-Limited/Seasonal Employment
Expected Start Date:	May 12, 2025

Our Mission

To consistently deliver the best possible fire and injury prevention, fire suppression, rescue, and emergency medical services to our customers while maintaining an unwavering commitment to life safety.

Our Core Values – S.E.R.V.I.C.E.

At Central Valley Fire District, we are a “learning organization,” grounded in our seven core values:

- **Safety** – Of the public and our personnel
- **Efficiency** – Organizationally and operationally
- **Reliability** – We can be counted on
- **Value** – Community-responsive and cost-effective
- **Integrity** – Personal and professional
- **Creativity** – We will find a way to get it done
- **Excellence** – Expect excellence as we strive for perfection

Position Overview

The Fuels Crew Supervisor is responsible for leading and overseeing daily operations of the Fuels Crew, ensuring the safety, efficiency, and effectiveness of fuel mitigation efforts across the Central Valley Fire District. This position plays a key role in fire prevention and suppression, working closely with personnel, stakeholders, and the public to promote defensible space practices and hazard mitigation within the Wildland Urban Interface (WUI).

Essential Duties and Responsibilities

- Train, lead, and supervise fuels crew members in all operational duties.
 - Act as the crew safety officer, ensuring compliance with all safety procedures.
 - Delegate tasks, monitor work quality, and provide performance feedback.
 - Support hiring, training, and retention of seasonal staff.
 - Maintain equipment readiness: clean, rehabilitate, and perform inspections.
 - Track and maintain crew certifications and training per NWCG standards.
 - Develop and deliver training in wildland fire operations and mitigation.
 - Perform fire suppression activities and operate within the ICS structure.
 - Serve as Initial Attack Incident Commander or resource lead, when assigned.
 - Collaborate with homeowners and stakeholders on wildfire mitigation strategies and HIZ (Home Ignition Zone) education.
 - Prepare required documentation: resource tracking, time sheets, reports, and project summaries.
 - Liaise with the Preparedness and Mitigation Manager and external agencies.
 - Carry out additional duties as assigned by the Deputy Chief or designee.
-

Qualifications and Knowledge Requirements

Required Knowledge and Skills:

- Wildland fire operations and Urban Interface strategies
- Home Ignition Zone mitigation practices and defensible space creation
- Fire suppression equipment, wildland engines, and fire pump use
- Incident Command System (ICS) and wildland fire management principles
- Fire behavior, fuels, terrain, hazard analysis, and prescribed fire planning

- Local, state, and federal wildfire agreements and contracts
- Emergency operations decision-making and action planning
- Supervisory and leadership techniques
- Operation and maintenance of hand tools, chainsaws, chippers, masticators, and brush saws
- Proficiency in standard office equipment and mobile/portable radio communication
- Ability to conduct troubleshooting equipment and train others in basic repairs

Key Attributes:

- Strong situational awareness and calm decision-making under pressure
 - Excellent written and verbal communication skills
 - Ability to work cooperatively with a wide range of stakeholders
 - Commitment to service, safety, and continual learning
-

Education & Experience

Required Education, Experience, and Training:

- High School Diploma or GED
- Training in Forestry, Basic Fire, Wildland Fire, and ICS
- Minimum 2 years of experience as a Fuels Crew Member (or similar roles within State, Federal, local agencies, or non-profit organizations)
- At least 6 months of lead or supervisory experience
- Must be able to pass the Arduous Pack Test within one (1) month of hire
- Valid Montana Class D Driver's License

Preferred Qualifications:

- Certifications or coursework in Fire Science or Forestry
 - NWCG qualifications: ENGB (Engine Boss), ICT4 (Incident Commander Type 4), FAL2/3 (Faller 2 or 3)
-

Supplemental Information

- This role requires physical stamina and the ability to work in challenging environmental conditions.
- Seasonal work schedule aligns with fire season; winter work not assigned.

- Position may require evening, weekend, or emergency response availability.
 - Personal protective equipment (PPE) will be provided by the district.
 - Candidates may be required to undergo a background check and drug screening prior to employment.
-

APPLICATION PROCESS

Required Materials: See instructions on application cover sheet. Application forms and instructions can be accessed on the CVFD website at www.centralvalleyfire.com or by emailing administrator@centralvalleyfire.com

Application Deadline: Thursday, April 10th, 2025 at 5:00 pm.

In order to be considered, applicants must submit all the requested application materials according to the application instructions.

Central Valley Fire District is an equal opportunity employer committed to diversity, equity, and inclusion in the workplace.