



CENTRAL VALLEY FIRE DISTRICT

INVITES YOU TO APPLY FOR THE POSITION OF

DEPUTY FIRE CHIEF

\$135,800 plus Excellent Benefits



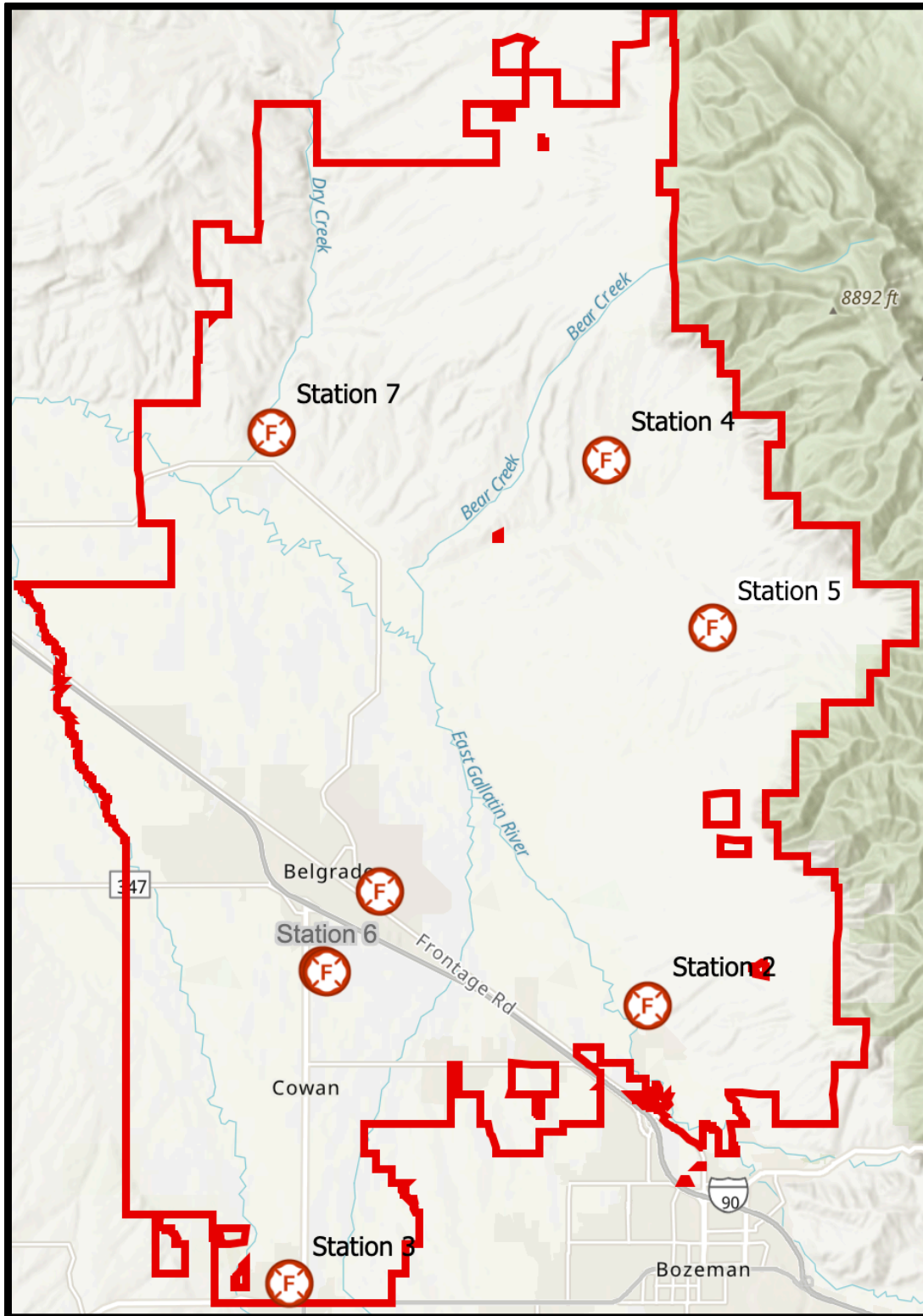
CENTRAL VALLEY FIRE DISTRICT

215 Wings Way

Belgrade, Montana 59714

WWW.CENTRALVALLEYFIRE.COM

CENTRAL VALLEY FIRE DISTRICT



ABOUT THE DISTRICT

The Central Valley Fire District is a combination fire department where volunteer and career firefighters work side by side. The district is currently comprised of forty-five (45) full-time and nineteen (19) volunteer members. The district operates from seven stations strategically placed throughout the district. Staffed 24 hours a day with an Engine and Ambulance, Station 1, located near the airport, is also home to the district's administrative offices. Station 3 is also fully staffed 24/7, and the remaining stations are volunteer and resident stations. Each shift is supervised by a Battalion Chief. The district opened a new headquarters station in 2019, with construction focused on firefighter health and safety.

The district is organized through a five-person elected board of Trustees and enjoys strong community support. The administrative staff includes the Fire Chief, Deputy Fire Chief of Operations, Fire Marshal, Fire and Life Safety Specialist, Fleet Manager, and Office Manager.

The district is an all-hazards response agency and is responsible for both BLS and ALS transport within the jurisdiction's boundaries. In 2023, the district responded to over 2,472 calls for service. Calls for service have increased 25% over the last three years.



ABOUT THE COMMUNITY

The gateway to southwest Montana... Central Valley Fire District lies sixty miles north of Yellowstone National Park in the heart of beautiful Gallatin County, Montana. Our steadily growing community of over 34,000 citizens reside in a two-hundred square-mile area including the City of Belgrade, River Rock, Valley Center, Four Corners, Springhill, Reese Creek, and Dry Creek communities. In 2020, the residents of the City of Belgrade (pop. 13,500) voted to annex into the Central Valley Fire District, after many years of receiving services via a contractual Interlocal Agreement.

Within the boundaries of the district are expansive agricultural, wildland and recreation areas, large single-family homes and multi-family residential subdivisions, and a vibrant growing commercial and business community. The district is home to the Bozeman-Yellowstone International Airport and is bisected by a major interstate highway (I-90) and the Montana Rail Link railroad.

Our communities are served by the Belgrade School District, Bozeman School District, and Monforton School District who all provide an excellent education opportunity for families. Bozeman, Montana and Montana State University with their sporting events, cultural diversity, and shopping centers are located within 10 minutes of most of our communities.

Within minutes you will find the best skiing, hunting, and fishing the great Montana outdoors has to offer.



THE IDEAL CANDIDATE

Central Valley Fire District is seeking a well-qualified and experienced Deputy Chief of Operations. The candidate will have a strong background in operations and will have served as a Battalion Chief or similar role in a like size or larger organization. The candidate will have a demonstrated history of strong and positive labor relations with career organized labor and volunteer members.

The candidate should have a demonstrated background in working in an agency that has or is experiencing rapid growth and understands the complexities of that growth. This may include creative utilization of limited resources, advocating for new programs, assisting in developing mutual and automatic aid agreements and response efficiencies, understanding the challenges of implementation of an 800 radio system, and more.

The candidate will be expected to embrace the rich history of the communities we serve and the fire district but also be able to identify and implement best practices in fire and EMS operations, emerging technologies, and personnel management.

The Deputy Chief will be process driven with a strong attention to detail and work collaboratively with individuals both internal and external to the agency. Additionally, the candidate will be committed to grow professionally as the agency grows.



ABOUT THE RESPONSIBILITIES

Under the direction of the Fire Chief, plans, organizes, and directs the personnel, operations, and activities of the Operations Division.

- Confers with the Fire Chief to plan, organize, develop, and direct the implementation of goal, objectives, policies, procedures, and work standards for the Operations Division.
- Keeps immediate supervisor and designated others fully and accurately informed concerning work progress, including present and potential work issues and suggestions for new or improved ways of addressing such problems.
- Promotes accomplishment of the District's Mission and Values.
- Assists in the development and revision of a strategic plan.
- Evaluates service delivery of the operations division and makes changes to ensure efficient response.
- Builds strong relationships with members, community, and strategic partners, to include the City of Belgrade, to ensure a collaborative response model that is mutually beneficial.
- Provides effective personnel management to assigned members by coaching, mentoring, and providing corrective action when required.
- Serves on the Labor Management and Negotiations team for the district.
- Acts in the capacity of the Fire Chief in their absence.
- Performs other duties as assigned by the Fire Chief.

**FOR A FULL JOB DESCRIPTION VISIT:
WWW.CENTRALVALLEYFIRE.COM**



EDUCATION AND EXPERIENCE

MINIMUM QUALIFICATIONS:

- Must possess a Bachelors' Degree (Graduate degree preferred); **AND**
- Considerable (7 years) progressively responsible experience in a related field; **OR**
- Any equivalent combination of experience and training which provides the knowledge, skills, and abilities to perform the essential duties of the position.

REQUIRED SPECIAL QUALIFICATIONS:

- Must be qualified as an Incident Commander or Fire Officer II
- Must qualify as a Montana Firefighter under Montana Code Annotated 7-33-4107.
- May be required to obtain Executive Fire Officer or equivalent certification.
- Upon hire, must possess a current CPR card.
- Upon hire, must possess a valid Drivers' license and must possess a valid Montana Class D Drivers' license within sixty days of employment.
- Must satisfactorily pass all pre and post-offer background, physicals, etc.
- Must maintain the physical abilities necessary for firefighting and pass an annual physical conducted by the Districts physician.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS:

The incumbent will work primarily in an office/fire station setting, with occasional exposure to dangerous conditions at a fire or emergency scene. Physical effort in non-emergency or non-training environments would normally consist of sitting, walking, running, and standing but becomes extremely strenuous and demanding on the emergency scene. The incumbent in this position must possess the following: ability to safely operate in protective equipment and clothing/suits in extremely hazardous environments and atmospheres; auditory capacity which enables the incumbent to hear radio transmissions; ability to speak clearly while operating in stressful and/or hazardous environments; ability to meet the health and physical capability standards commensurate with this position.



COMPENSATION & BENEFITS

COMPENSATION:

- Salary \$135,800 annually
- Deferred Compensation: District will provide 10% base salary in deferred compensation with no employee match.
- Medical- Provided-100% employer paid. Dental/Vision- 100% employee paid.
- HRA Employer funded- Employee Only \$1,600 Employee Plus \$2,800 annually.
- Retirement- Montana Firefighter Unified Retirement System.
<https://mpera.mt.gov/members/FURS>
- Vacation - Between 3 weeks to 4.8 weeks annually (per district policy).
- Sick Leave- 12 days annually.
- Bereavement Leave- up to 40 hours annually.
- District provided vehicle.

PROCESS:

- Application 1st Review - June 28th, 2024
- Virtual Interview / Screening (if needed) - Week of July 15th, 2024
- On-Site Interviews - Week of July 22nd, 2024
- Anticipated Selection & Offer - July 26th, 2024

TO APPLY

If you are interested in the opportunity to serve a growing Fire District in beautiful Belgrade / Gallatin County, Montana, please visit our website for application details at: www.centralvalleyfire.com

