



**CENTRAL VALLEY FIRE DISTRICT  
BOARD OF TRUSTEES MEETING**

215 Wings Way  
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**MEETING PLACE:** Central Valley Fire District, Station 1  
215 Wings Way, Belgrade, MT

**DATE:** September 13, 2022

**TIME:** 5:30 p.m.

<b>ATTENDANCE:</b>		<b><u>(Present)</u></b>	<b><u>(Absent)</u></b>
<b>Trustees:</b>	Ty Elliot, Chair	X	
	Tim Sheehy, Vice Chair		X
	Mark MacLeod, Sec/Treas.	X	
	Justin Varley	X	
	Ron Murray	X	
<b>Fire Chief:</b>	Greg Tryon	X	
<b>Fire Life Safety Specialist:</b>	Brandon Yung	X	
<b>Operations Chief:</b>	Justin Monroe	X	
<b>Acting Clerk:</b>	Deb Bloem	X	
<b>City Representative:</b>	Jim Simon	X	

**NOTICE:** **ALL MEETINGS OF THE CENTRAL VALLEY FIRE DISTRICT BOARD  
OF TRUSTEES ARE RECORDED**

**GUESTS/VISITORS:** Brad Appleton, Nick Johnson, Jason Anderson, Dustin Pitman, Kyle  
Davis, Dylan White, Collin Brozka

Meeting was called to order at **5:30 p.m.**

Chairman Elliot led a moment of silence and the Pledge of Allegiance.

**AGENDA:** As presented.

**MINUTES:** Trustee Murray moved to approve the **August 23, 2022 minutes** as submitted. Trustee MacLeod seconded the motion. The motion was unanimously approved.

**FINANCIAL REPORTS:** Trustee MacLeod moved to approve **the financial reports.** Trustee Murray seconded the motion. The motion was unanimously approved.

**COMMUNICATIONS:** None.

**PUBLIC COMMENT:** None.

**FIRE CHIEF REPORT:** As submitted.  
**Chief Tryon** reported that a CVFD engine was sent to **Livingston** to cover calls while their department was involved in a response to a fire. This situation identified the need for a written agreement between CVFD and Park County on EMS care for patients in this neighboring county.  
Chief Tryon reported on the **Red Barn Drive standoff**, where a barricaded individual reportedly fired hundreds of rounds, the page came in as a fire alarm and the update of the nature of the incident came after the response. This incident highlighted the need to enhance current procedures to provide updates to the fire department as soon as dispatch or law enforcement receive them, to help ensure the safety of responders and the public. Included in action items are updates to some of the **budget resolutions** from the last meeting due to a necessary change in the permissive medical levy figures and therefore the FY23 budget. This creates an overall increase in the revenue that will be available for the department.

The Fire Chief has included a **draft of a policy for surplus department items**. Items under \$1,000 in value could be surplus without board approval, but over that amount would require board approval. The Board members suggested that amount should be increased.

The **DNRC land lease** for the future Station 6, is moving forward with hopes of action at the beginning of the next calendar year. Area fire departments are working on **an educational program** through local colleges to provide a path for young people to receive fire service, EMT and paramedic training towards a career in the fire service. Besides making training available, there is the potential for CVFD staff to become instructors.

**OPERATIONS REPORT:**

As submitted.

**Operations Chief Monroe** reported that in answer to a request from members to have more **middle management training** Peer Management and Personnel Evaluation classes were made available through ToGetHR Consulting.

The **Gallatin Valley Fire Academy** continues to be well received. Livingston Fire is interested in future academies.

After helping MSU with an **EMS standby** for the Kenny Chesney concert, CVFD has continued to provide staffing for standbys for MSU football games.

DC Monroe has ordered **two command vehicles** and met with Lori from Sawtooth Ambulance to discuss specs and options for ordering another ambulance. Even the option of remounting would take a year or year and a half. Braun Northwest is another option for the ambulance purchase.

The department overlapping **call volume** was 35.51% for August with overall calls 10% higher than this time last year.

**FIRE PREVENTION REPORT:** **Fire Life Safety Specialist Brandon Yung** reported that Digger Days was a success. He has transitioned to take over the facility maintenance from Firefighter McGearty. The majority of his work has been focused on fixing the issues with the water leak at the training facility. Station 5 Septic is also being addressed as well as leaks in the Station 1 roof.

**LOCAL 4939 REPORT:** **Firefighter Nick Johnson** reported for the Union that Fill the Boot, to benefit the Muscular Dystrophy Association is planned for September 16<sup>th</sup> at 4:00 p.m. at Broadway and Main.

**TRUSTEE REPORT:** None.

**CITY LIAISON REPORT:** **Council Member Simon** reported that the City is working on the budget and staffing, including hiring more inspectors. The growth has slowed down a bit, with the current population estimated around 13,500.

Trustee Varley moved to accept **the reports** as submitted. Trustee MacLeod seconded the motion. The motion was unanimously approved.

**ORDER OF BUSINESS:**

**ACTION ITEMS:** **Consideration and Approval of updated Resolution 222303 to Establish a Permissive Medical Levy**

Chief Tryon explained that after submitting a conservative estimate of health care costs for the permissive medical levy, it was necessary to go back to the original method of submitting according to the maximum projection for the current employees and this updated resolution reflects that.

Trustee Varley moved to approve updated **Resolution 222303 to Establish a Permissive Medical Levy**. Trustee MacLeod seconded the motion. The motion was unanimously approved.

**Consideration and Approval of updated Resolution 222304 to Adopt the FY23 CVFD Budget**

Chief Tryon explained that since the change was made to the permissive medical levy cost of health insurance it had to be changed in the budget. He made a change to the resolution language to move the timing of the approval of the transfer of remaining funds at the end of the fiscal year as well.

Trustee MacLeod moved to approve updated **Resolution 222304 to Adopt the FY23 CVFD Budget**. Trustee Varley seconded the motion. The motion was unanimously approved.

**ANNOUNCEMENTS:**

The next regular meeting of the Central Valley Fire District Board of Trustees is scheduled for **October 11<sup>th</sup>, 2022**, immediately following the Quarterly Meeting of the IFC Board of Appeals.

**ADJOURNMENT:**

The meeting was adjourned at 6:05 p.m.

  
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**Ty Elliot, Chairman**  
Justin Varley, Trustee

  
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**Mark MacLeod, Secretary/Treasurer**

ATTEST:   
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**Debbie Bloem, Clerk**